



22 E Fifth Street, Dayton, OH 45402 Phone:  
937.535.5300  
Email: exhibitorservices@daytonconvention.com

## Utility Order Form

Name of Exhibition or Show: \_\_\_\_\_ Booth #: \_\_\_\_\_  
 Firm/Booth Name: \_\_\_\_\_ Show Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Signature: \_\_\_\_\_

*Please submit orders as early as possible to facilitate prompt service.  
 Signature of requesting party on order form indicates understanding of the following:*

Onsite rate applies to all orders received with 5 business days of event.

### 110 Volt Electric Services

QTY	Single Outlet	Pre-Order Rate	Onsite Rate	TOTAL
	Outlet up to 2000 watts (20 AMPS)	\$150	\$170	

### Special 208 Volt Electric Services

QTY	Amps	Pre-Order Rate	Onsite Rate	TOTAL
	Up to 30 AMP	\$175	\$195	
	Up to 60 AMP	\$225	\$245	
	Up to 100 AMP	\$350	\$370	

### Special 220 Volt Electric Services

	Up to 30 AMP	\$225	\$245	
	Up to 60 AMP	\$275	\$295	
	Up to 100 AMP	\$400	\$420	

QTY	Item	Rate	TOTAL
	Extension Cord	\$25	
	Power Strip	\$35	

GRAND TOTAL (excluding tax)

#### PAYMENT INFORMATION:

**CHECK HERE IF YOU ARE PAYING CREDIT/DEBIT CARD**

TOTAL AMT \$ \_\_\_\_\_

Visa, Mastercard and American Express are accepted.

DO NOT write full card number on this form.

Credit/debit payments can be taken by phone or via an online payment link after the form has been submitted.

#### CHECK HERE IF PAYING BY CHECK

Check # \_\_\_\_\_ AMT \$ \_\_\_\_\_

#### CHECK HERE IF PAYING CASH

AMT \$ \_\_\_\_\_

DCC Staff Only: Payment Received by: \_\_\_\_\_ Date: \_\_\_\_\_



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## Internet Access Order Form

Name of Exhibition or Show:

Firm/Booth Name:

Phone:

Contact Name:

Booth #:

Show Date:

Email:

Signature:

### Rules and Regulations:

1. Payment for services must be received prior to the start of the event.
2. Credit will NOT be given for service ordered and not used.
3. Only HarborLink Network or DCC personnel are authorized to modify system.
4. HarborLink Network and DCC are not responsible for any level fluctuations or circuit failure due to venue or local ISP conditions.
5. All wireless equipment used must comply with the 802.11a/b/g/n standards.
6. Prices are based on current rates and are subject to change without notice.
7. All necessary credentials, IP settings or other information will be sent via email prior to the scheduled event.

PREMIUM HIGH-SPEED INTERNET SERVICES			
Select	QTY	Description of Services	Rate
		<b>Single User Wireless Internet (per device, per event)</b> <i>Encrypted and secure wireless internet access at up to 50 Mbps for a single device</i>	\$125
		<b>Private Wireless Network (per day)</b> <i>Encrypted and secure wireless internet access for an unlimited number of connections at up to 250 Mbps.</i>	\$500
		<b>Hard Wired Internet (per drop, per day)</b> <i>Physical ethernet connection to the network/internet at up to 250 Mbps Static IP is available for an additional fee.</i>	\$500
		<b>Custom Services</b>	<i>call for pricing</i>

All orders must be received 14 days prior to scheduled event.

Orders received within 14 days of event are subject to a 15% expediting fee.

<b>PAYMENT INFORMATION:</b> <b>CHECK HERE IF YOU ARE PAYING CREDIT/DEBIT CARD</b> TOTAL AMT \$ Visa, Mastercard and American Express are accepted. DO NOT write full card number on this form. Credit/debit payments can be taken in person or by phone after the form has been submitted.	<b>CHECK HERE IF PAYING BY CHECK</b> Check #                      AMT \$
	<b>CHECK HERE IF PAYING CASH</b> AMT \$

DCC Staff Only: Payment Received by:

Date: